

Checklist for Implementing and Maintaining the Basics of Safe Sanctuaries® [Children’s Ministry]

Checklist	YES	NO
We have a plan for training in Safe Sanctuaries® and carry it out at least annually.		
We have a clear response plan to any report of abuse.		
The congregation knows who addresses child abuse issues in the congregation.		
We have a process of maintaining records for children who participate in activities and ministries of the church, which is updated at least yearly or as needed.		
We review our Safe Sanctuaries® policy at least annually and when there is an incident.		
We screen all individuals directly and indirectly involved in the care of children. This includes <i>comprehensive</i> background checks.		
The congregation knows which general agencies and people outside of the local church to contact for help and advice.		
We carry liability insurance that includes sexual abuse coverage.		
We use Safe Sanctuaries® guidelines and activities to assist in development of awareness and self-protection skills for children.		
We can access and are familiar with our annual conference policies regarding Safe Sanctuaries® and clergy sexual misconduct.		
<i>We require background checks every 2 years.</i>		
All individuals who work with children are informed of state law requirements regarding abuse and their responsibility for reporting incidents.		
We have a clearly defined building usage strategy as a component of our abuse prevention plan.		
All members of the congregation understand the basics of Safe Sanctuaries®, and are committed to their enforcement for the safety and security of all our children, youth, <i>the adults who work with them, and vulnerable adults.</i>		
We offer opportunities for parents to understand the signs of abuse, and the importance of Safe Sanctuaries®.		
There is a plan of action in case of an evacuation, loss of child, or sudden illness.		
Other Notes:		